

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Maintenance
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Date: October 5, 2010	Time: 2:00 pm	Location: Maintenance Shop

Members Present:		Members Absent:
▪ Francisco W. Mendiola	▪ Alfred Olter	▪ Ponifacio Amor, Jack Artui, Abraham Herry, Remenster Hadley,
▪ Eugene Edmund	▪ Cavanagh Eperiam	
▪ Lihno Panuelo	▪ Falcam Hadley	
▪ Scott Lemuel	▪ Thomas Gonzaga	
▪ Michealson Bartholome	▪ Constantino Jack	
▪ Ioanis Hallens	▪ Conway Hadley	
▪ Merlein Johnny	▪ Amerihter Thozes	
▪ Paulino David	▪	

Additional Attendees:	
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Agenda/Major Topics of Discussion:
<ul style="list-style-type: none"> ▪ Maintenance Preventative Workshop ▪ President’s Retreat ▪ Abraham Herry

Discussion of Agenda/Information Sharing:
<ul style="list-style-type: none"> ▪ Director Mendiola briefed on the Maintenance Preventative workshop that was held on September 13~17. <ul style="list-style-type: none"> • Implementation of Annual and Monthly Preventative Maintenance Schedules to begin this month October. ▪ Mendiola briefed on the President’s Retreat and Board Meetings. <ul style="list-style-type: none"> • Suggested that Staff Senate set up a meeting to meet with all the Maintenance Special Contract workers. • Special Contract Worker Abraham Herry has an ailment and needs to be referred to hospitals in Philippines. • Monetary assistance to be provided for him from the Maintenance Club account.

Comments/Upcoming Meeting Date & Time/Etc.:
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Handouts/Documents Referenced:
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College Web Site Link:
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Prepared by:	Amerihter Thozes	Date Distributed:	10/05/2010
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Approval of Minutes Process & Responses:

Submitted by:		Date Submitted:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:			
1. Requesting a meeting for Staff Senate and Maintenance Special Contracts.			
Action by President:	Item numbers:	Date:	Comments/Conditions:
Approved:			
Approved with conditions:			
Disapproved:			